



Reception Friday, Sept. 30 5:30 - 7:30pm

Home Tour Saturday, Oct. 1 10am - 4pm

Home Show Saturday, Oct. 1 10am - 5pm

## Green Home Show Exhibitor Information and Application

The Ojai Valley Green Coalition invites you to participate in our upcoming **Green Home Show**, which will take place in conjunction with the **Green Home & Building Tour**, Saturday, October 1, 2011.

The hours of the Home Show are from 10:00 a.m. to 5:00 p.m.

The Home Show will offer you the opportunity to showcase your business or organization to participants of the Green Home & Building Tour, as all Tour participants will be picking up tickets at the location of the Home Show on the day of the event. In addition, the Home Show will be free and open to the general public at a highly visible location – tentatively again this year the Ojai Valley Inn & Spa Resort property next to the Rotary Community Park on Ojai Avenue (formerly Ford dealership lot).

**Application deadline is September 23, 2011.** The sooner you sign-up the more exposure your organization gets on the tour website and other PR programs. Upon receipt and acceptance of your application and vendor fee, you will receive an email confirmation of your registration. Final vendor confirmation and instructions will be emailed one week prior to the show.

### GENERAL INFORMATION

The receipt of your application implies knowledge and acceptance of the following "General Rules" covering the event.

Vendors are required to have a focus on green home building and/or furnishing or an educational focus along the same lines. The Ojai Valley Green Coalition reserves the right to refuse rental of space to any individual, group or organization which exhibits poor taste or is not in keeping with the focus of the event.

All spaces are leased on a "First Come – First Serve" basis. Allocation of spaces will be at the discretion of the Home Show Coordinator.

Spaces are approximately 10 feet by 10 feet. Multiple spaces can be reserved. **Spaces come unfurnished.** This event is held outdoors and will take place rain or shine. There will be no refunds for weather conditions or acts of nature. **We highly recommend all participants utilize a pop-up tent.** For rentals (pop-ups, tables, chairs, etc.) you may contact Greg Rents in Oak View 805-649-2590 or Ventura Rentals 805-644-4496.

Booth fee is non-refundable after September 16, 2011. No refunds will be made for cancellation by the vendor after this date or failure to use your space.

All displays, exhibits, signs, products, or items shall be confined to the space leased unless prior written permission is obtained from the Show Coordinator. **Electricity is NOT available and NO gas generators will be permitted.** No sound systems are permitted without advance written approval by the Show Coordinator.

**All booths must be set up and ready for the public no later than 9:30 a.m. and remain staffed and operational until 5:00 p.m. Breakdown of space will not be permitted before 5:00 p.m.**

All structures, improvements, property, trash and belongings of the vendor must be removed by 6:30 p.m.

As a general rule, only one organization/business is permitted per space. Two vendors wishing to share space should contact the Show Coordinator prior to submitting your application.

The Ojai Valley Green Coalition is not responsible for any lost, damaged or stolen property.

Business/Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Will you be selling products or services on site: \_\_\_\_\_

Description of product, service or educational material to be sold or displayed:

\_\_\_\_\_

Vendor fees: Non-profit/Government - \$50 \_\_\_\_\_ Business/Commercial - \$75 \_\_\_\_\_

\_\_\_\_\_ Number of booth spaces X \_\_\_\_\_ fee = \_\_\_\_\_

Full payment is due with your application.

Check Enclosed - Please make payable to the Ojai Valley Green Coalition or OVGC

Mail to 323 E. Matilija St. Ste. 110-114, Ojai CA. 93023

Credit Card – Use secure PayPal on our website [www.ojavalleygreentour.com](http://www.ojavalleygreentour.com)

Waiver and Release:

The undersigned vendor, on behalf of itself, its employees, officers, volunteers and agents, hereby releases, waives and agrees to hold harmless the Ojai Valley Green Coalition and the Ojai Valley Inn & Spa Resort, as well as their officers, employees, agents and volunteers, from and against any and all claims, losses, causes of action, judgments, or damages or any kind or nature, arising out of or related to: the vendor's use of the Ojai Valley Inn & Spa Resort property as authorized herein; operations or activities conducted by or on behalf of the vendor or its agents, contractors, employees or others during the Home Show. I have read and agree to abide by the terms and conditions of this form and release and enter into it voluntarily and knowingly.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Questions? Email show coordinator at [coordinator@ojavalleygreencoalition.com](mailto:coordinator@ojavalleygreencoalition.com) or call 805-669-8445

Email or fax completed form to 805-649-8632 or mail with payment to 323 E. Matilija St. 110-114, Ojai CA 93023